

Attachment 2- Cost Proposal

It is understood that a combination of the Offeror's staff may be required to complete all project deliverables, including but not limited to project oversight, management of the Offeror's team, liaison with HRI, data analysis, report production, audit and examination of documents and data, preparation of requests for materials, preparation of schedules, expertise and understanding of Grant Accounting and Uniform Guidance and provision of recommendations to the Board and Executive Staff of HRI.

As such, an hourly rate for each title is to be provided below.

Travel expenses for all consultants will be paid as pass through expense in accordance with HRI travel policy.

These rates will remain constant over the contract term.

Title	Hourly Rate
Project Manager/Engagement Mgr	
Certified Public Accountant (Required)	
Senior Accountant	
Junior Accountant	
Other Titles (Specify)	

BIDDER'S ORGANIZATION NAME

By signing this Cost Proposal, bidder attests that the following information is true and accurate to the best of my knowledge and that the Bidder organization(s) agrees to abide by the terms of the approved proposal and is fully able and willing to carry out the deliverables contained herein.

By signing this Cost Proposal Bid Sheet, bidder agrees that the prices above are binding for 365 days from the proposal due date.

Authorized Signature: _____

Date:

Print Name:

Title: